

# **BROOKINGS COUNTY COMMISSION MEETING**

## **TUESDAY, MAY 17, 2016**

The Brookings County Board of County Commissioners met in regular session on Tuesday, May 17, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce, and Tom Yseth.

### **CALL TO ORDER**

Chairperson Krogman called the meeting to order.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **APPROVAL OF AGENDA**

The agenda for the May 17, 2016 Commission Meeting was approved without objection.

### **CONSENT AGENDA**

Motion by Miller, seconded by Jensen to approve the consent agenda. Motion carried. The consent agenda consisted of the minutes from the May 3, 2016 Commission Meeting.

Travel Requests: Lee Ann Pierce to attend JDC Advisory Board Meetings on April 28<sup>th</sup>, February 25<sup>th</sup>, and June 2<sup>nd</sup> in Sioux Falls; Misty Moser to attend a Data Logger presentation on May 10<sup>th</sup> in Huron; Robert Hill to attend the Sanford Health Emergency Management Conference on May 18<sup>th</sup> in Sioux Falls; Misty Moser to attend an ATV Safety Training Course & Weed Management Training on May 18<sup>th</sup>-19<sup>th</sup> in Pierre; Aaron Scheer to attend Hillyard's Annual Custodial Seminar on June 9<sup>th</sup> in Brookings; Jeff Anderson to attend the 2016 Summer Meeting on June 9<sup>th</sup>-10<sup>th</sup> in Pierre; Jennifer Beller to attend a Deputy Workshop on June 14<sup>th</sup>-15<sup>th</sup> in Pierre; Michael Gengler to attend an Interview & Interrogation Course on October 24<sup>th</sup>-28<sup>th</sup> in Pierre.

Personnel Action Notices: new hire- full-time Heavy Equipment Operator Christopher Stokes at \$18.26, effective April 25, 2016; routine step increase- Jeremy Kriese to \$22.84, effective May 1, 2016; routine step increase- Manuel Langstraat to \$21.96, effective May 1, 2016; routine step increase- Sean Doremus to \$21.53, effective May 1, 2016; new hire- Temporary/Seasonal ATV Driver Liam Delaney at \$14.70, effective May 2, 2016; new hire- part-time Weed Enforcement Officer David Hynes at \$15.80, effective May 2, 2016.

Human Services Report: case #16-026A for Avera McKennan was approved; case #16-090A for Northwestern Energy was denied; case #16-091A for Sonshine Inn was approved; case #16-092 for County Burial was approved; case #16-093 for rent was approved; case #16-094 for City of Volga was approved; case #16-095 for medication was approved; case #16-096 for Brookings Municipal Utilities was approved; case #16-097 for rent was approved.

### **ROUTINE BUSINESS**

## *Approval of Claims*

Motion by Yseth, seconded by Miller to approve the following claims. Motion carried.

A&B Business Inc, Ricoh Maintenance Contract, \$50.40, Copier Maintenance Contract, \$79.60, Ricoh Maintenance Contract, \$54.84, Copier Maintenance Contract, \$87.57, Copier Contract, IT Fees, \$330.76, Copier Maintenance, \$100.93; Accounts Management, Overpayment of Civil Fees, \$24.80; Action Process Serving, Service of Summons, \$33.20, Service of Subpoena, \$38.80; Advantage RV's & Conversion, Trailer - Weed Dept, \$3,349.00; AgFirst Farmers COOP, LP For 2323, \$12.26; Allegra Print & Imaging, Receipt Books, \$249.09; Aragon, Antonio, Translation Services, \$125.00; Aragon, Martha A, Translation Services, \$100.00; Auto Body Specialists, Jet Black 0599p, \$20.00; Avera McKennan Hospital, Mental Health Hold, \$635.84; Avera Medical Group, Inmate Medical, \$1,490.00; Avera Medical Group - RAD, Inmate Medical, \$52.50; Avera Queen of Peace, Drug Testing, \$56.90; Banner Associates, Survey Sinai Shop, \$5,481.20, Engineering Fees, \$6,076.90; Bowes Construction, Asphalt Pick Up 20B, Concrete, \$8,473.01; Boyer Trucks, Sensor & Bracket 0597, \$44.19; Bozied Oil Co Inc, Car Washes, \$123.00, Transport Fuel, \$74.75; Brehmer, Jacob, Per Diem Advance, \$62.00; Brock White Company, Road Saver Sealant, \$10,332.00; Brookings City Utilities, Monthly Phone Service, \$282.28, Phone, Internet Service, \$74.23, Utilities, \$1,883.92, Direct Dialed Phone Service, \$1,432.82, Utilities, \$888.91, Phone Service, \$443.24, Water, Electric Service, \$2,162.05, Care of Poor, \$232.15, Truck Shed Water, \$77.50; Brookings County Finance, Delinquent Taxes, \$480.00; Brookings Domestic Abuse Shelter, 1st & 2nd Qtr Payments, \$4,650.00; Brookings Health System, Inmate Medical, \$407.44, March Blood Testing, \$5,694.00; Brookings Health System, Copies of Medical Information, \$18.82; Brookings Plumbing & Heating, Hang Fans, Repair Heater, \$4,725.20; Brookings Register, Publishing, \$682.00, Legal Notices, \$167.80, Severe Weather Ad, \$200.00, Summer Hours, \$315.00, Subscription, \$161.00, Severe Weather, Prom Ads, \$230.00; Brookings Rent All, Jumping Jacks Rental, \$420.00; C&R Supply Inc, O Ring, \$2.61; C&W Repair, ATV Service, \$197.19; Central Business Supply, Flags, Copier Paper, \$44.24, Office Supplies, \$37.99, Paper, Laminating Pouches, \$67.41, Binders, Page Protectors, \$46.37, Paper, Office Supplies, \$169.74, Office Supplies, \$37.83; Century Business Products, Copier Supplies, Maintenance, \$93.27, Copier Maintenance, \$415.84, Copier Maintenance, \$205.45, Copier Contract, \$102.12; Century Link, Long Distance Phone, \$121.79; Child's Voice, Expert Witness Fees, \$612.64; City of Brookings Landfill, Landfill Charges, \$3,887.10; City of Brookings, 2016 Insurance Premiums, Resource Center, \$1,160.00; City of Volga, Care of Poor, \$180.28; Claritus, Red Ink, Postage Machine, \$87.46; Clark County Auditor, 8 County Mtg Registrations, \$60.00; Cook's Wastepaper & Recycling, April 2016 Service, \$120.64, May 2016 Service, \$234.46, May Service, \$136.58, May Service, \$182.28; Corrisoft LLC, SCRAM GPS Costs, \$304.50; Courtesy Plumbing Inc, Repair Shower in Jail, \$309.06; Dakota Data Shred, Equipment Rental 4/1-6/30, \$15.00; Den-Wil Inc, May Rent, WIC Office, \$877.00; Department of Motor Vehicles, Title, Plate, Mailing Sheriff, \$18.20; Designarc LLC, Sinai Shop Design, \$15,680.00; Digital-Ally Inc, Lapel Microphones, \$70.00; Dockendorf Equipment Inc, Repair Topkat Fuel System, \$1,138.30; DS Solutions Inc, Test Deck Creation, Edit List, \$175.00; Dupraz, Andy, Extension Brd Mileage 5/2/16, \$4.20; Ecolab Pest Elimination, Quarterly Pest Spraying, \$82.03; Eidsness Funeral Home, County Burial, \$3,000.00; Election Systems & Software, June Primary Ballots & Coding, \$4,675.19; Fastenal Company, Trubolts, Bolts, \$56.11; First Bank & Trust, Fuel, Conferences, Postage, \$469.82; Fite, Pierce & Ronning Law, CAA, \$391.60, CAA, \$496.80, CAA, \$73.60, CAA, \$63.00, CAA, \$311.80, CAA, \$230.00, CAA, \$294.40, CAA, \$548.80; Fix It Shop Locksmith, Repair Control Rm Door, \$174.00; Foerster Office & Supply, Jail Supplies, \$453.90; Ford, Deb, Extension Brd Mileage 5/2/16, \$16.80; G&K Services, Laundry Services, \$228.05; Gass Law, PC, CAA, \$739.49;

Georgetown Law, Renewal of Law Journal, \$85.00; Great Plains Financing Office, Care of Poor, \$650.00; Patricia J Hartsel, Transcripts 4/22, \$44.20, Transcripts 4/22, \$54.40, Transcripts 4/22, \$57.80, Transcripts 4/22, \$78.20, Transcripts 4/22, \$71.40, Transcripts 4/22, \$51.00, Transcripts 12/18/15, \$4.40, Transcripts, \$88.80; Konard O Hauffe DDS PC, Inmate Medical, \$315.76; Homestead Do-It Center, Felt Door Pads, \$3.99; Hometown Service & Tire, LLC, Tires for Roller Trailer, \$108.00, Transport Vehicle Alignment, \$65.95; Horn Law Office, Prof. LLC, CAA Inv MI, \$219.60; Hydraulic World Inc, Trouble Shoot Cylinder Repair, \$41.60; Ina Group LLC, Tax Certificate, \$2,140.79, Tax Certificate, \$6,056.87, Tax, \$2,073.96; Inter-Lakes Community Action, 2nd Qtr Comm Service Worker, \$3,034.25; Jurgens Printing Inc, 200 State Fair 4-H Books, \$298.00; Kingbrook Rural Water, Water Utilities, \$33.00; Larry Klingbille, Per Diem Advance, \$62.00; L&L Auto & Truck Parts, Shop/Vehicle Supplies, \$2,113.72, New Charger Supplies, \$22.38; Lewis & Clark Behavioral Health, BMI Intakes, \$480.00; Christopher Lilla, Per Diem Advance, \$68.00; Lincoln County Auditor, Mental Illness Expenses, \$2,494.35; Locators & Supplies, Coats, \$70.81; Lorman Education Services, Registration, Open Mtgs Law, \$129.00; Lowe's, Supplies, \$90.95, Wood, Shelves, Paint, \$110.20; M&T Fire & Safety Inc, First Aid Kit Supplies, \$114.25; Mac's, Racking Material for Shelving, \$302.00; Macksteel, Flat Bar, \$233.21; Mailfinance, Postage Machine Lease 3/1-8/31, \$2,748.54; Martin's Inc, Ethanol, Gas, \$11,877.54; Matheson Tri-Gas Inc, Metal 112-080, \$227.78; Donald McCarty, CAA, \$425.10; Mediacom LLC, Law Library Internet, May, \$83.79; Gary E Mikelson, Inv MI Hearing, \$212.36; Millborn Seeds Inc., Grass Seed, Culvert Replacement, \$243.75; Nancy J Nelson, CAA, \$556.60, CAA, \$713.00, CAA, \$1,355.16, CAA, \$239.20, CAA, \$510.60; Neve's Uniforms, Flashlight Ring, \$8.95; Norgaard, Gary, Boot Reimbursement, \$100.00; Northwestern Energy, Highway & Truck Shop, \$143.23, Natural Gas Service, \$645.72, Truck Shed Natural Gas, \$18.59; Office Depot Inc, File Holders, Batteries, 3-hole, \$50.16; Office Peeps Inc, Pocket Folder, \$31.39; One Source, Background Checks 3/24-4/30, \$267.25; Parmely, Ronny, Extension Brd Mileage 5/2/16, \$8.40; Pennington County Jail, Transport to SDWP, \$265.30; Pharmchem Inc, Sweat Patch Analysis, \$1,150.00; Pickard, Jennifer, Extension Brd Mileage 5/2/16, \$9.24; Prochem Dynamics LLC, Cleaning Supplies, \$811.53; Prussman Contracting Co, Installation of Culverts, \$6,760.05; Qualified Presort Service, Mail Work 4/11-4/30, \$29.34; Razor's Edge Lawncare, Mowing 4/23-4/30, Fertilizer, \$590.00; RDO Equipment Co, Filter Kit, \$39.37; Reliance Telephone, Phone Cards, \$2,000.00; Rental Depot, Rotary Hammer & Bits, \$102.09; RFD News Group Inc, Weight Limit Ads, \$72.00, Legal Notice, \$14.78, Publishing, \$1,845.73, Publishing, \$1,030.88; RFD Newspapers Inc, Legal Notices, \$45.52, Tri-City Subscription, \$49.98, Volga, Elkton Subscriptions, \$90.26, Notice to Bidders-Sinai Shop, \$21.87, Publishing, \$983.84, Publications, \$351.40; Running's Supply Inc, Bolt Snap, Plunger, \$85.82, Shop Supplies, \$401.06, Paint Supplies, \$37.66, Pressure Washer Fitting, Outlet, \$51.66; Schuneman Equipment Co, Filter, Light, Hose Fitting, \$314.38; SD Attorney General's Office, 24/7, SCRAM 4/1-4/30, \$4,787.00, 24/7 Participation 4/1-4/30, \$196.00; SD Dept of Revenue, Ethyl Alcohol Test, \$35.00, Sheriff Trust, \$346.09, New Appraiser Study Books, \$440.00; SD Newspaper Service, Employment Listing, \$49.44; SDACO, ROD Modernization & Preservation Fund, \$854.00, Deputy Wrksp Registration, \$75.00; SDSU Workstudy, SDSU Workstudy 3/22-4/21, \$337.28; Sinai City, Utilities, \$64.00; Sioux Falls Two Way Radio, Quarterly Maintenance Contract, \$360.00; Sioux Valley Energy, Electric Utilities, \$230.00; Stan Houston Company, Air Hose, \$70.20; Sturdevant's Auto Parts, Shop Supplies, \$75.42, Supplies, \$226.26; TB Partnership, Care of Poor, \$325.00; Town & Country Shopper, Tax Notice, \$56.00; Truenorth Steel, Culvert, \$28,614.22; Tyler Technologies, Doc Pro Data & Reports 4/20, \$280.00; Steven Ust, Building Inspections, \$800.00; Vandenberg Law, CAA, \$989.00, CAA, \$276.00, CAA, \$690.00; Walburg, Duane, Animal Control 4/16-4/29, \$79.60; Wheelco Truck & Trailer, Shop, Vehicle Supplies, \$4,889.66; Terry D Wiczorek PC, CAA, \$203.96, CAA, \$232.54, CAA, \$27.60, CAA, \$638.77;

Yankton County Sheriff, Service of Process, \$50.00; SD Dept of Revenue, May Remittance, \$434,284.28.

### *Department Head Reports*

County Development Director Robert Hill said Rick Eggebrecht with Novita, contacted the Zoning office stating they are anticipating the plant to start production on October 31, 2016, with full production being in the middle of November, 2016.

Hill said a wind developer is actively planning to construct additional wind turbines within the county.

Hill said he attended a Virtual Table Top Exercise in Mitchell and a PPCC meeting. He also discussed upcoming dates.

Hill said the draft budget has been turned in.

Hill said it has been requested that the Planning Commission meet at least twice a month instead of once, mainly because the zoning meetings are going so long.

Hill said the new vehicle should be here soon. He asked the board if he could attach the Emergency Management emblem to the vehicle. Miller said yes, that would be a good idea.

Hill said there are three sub-committees working on the zoning ordinance updates.

Yseth said he pushed for two meeting times because citizens also attend those meetings, and they do get long. Pierce said this is the first time she has heard anything about it and would like Hill to ask the Planning & Zoning board for their input.

Krogman said having two meetings a month would also help expedite the ordinances and plats.

Director of Equalization Chris Lilla said the abstract has been submitted to the Department of Revenue. Lilla also said the new appraiser will start next week.

Lilla discussed upcoming dates.

Finance Officer Vicki Buseth said she and Deputy Finance Director Kristen Witchey attended the Spring Workshop in Pierre and it was very informative. Buseth said Finance Assistant Jackie Rippert attended the motor vehicle portion of the workshop.

Buseth updated the board on the surplus sale extension. She said a few items remain, and asked what the board would like to do with the items. Krogman suggested giving the items to the Habitat for Humanity Restore.

### *Finance Office Report*

Finance Officer Vicki Buseth presented the Finance Office report for April 2016.

Be it noted, the Auditor's Account with the Treasurer was presented to the board.

#### *April 2016*

|  |                 |
|--|-----------------|
| Total amount of deposits in bank.....  | \$31,517,738.77 |
| Total amount of actual case: Currency.....                                       | \$4,287.00      |
| Coins.....   | \$1.38          |
| Total amount of checks/draft in Treasurer's possession not exceeding 3 days..... | \$2,248,131.17  |
| Itemized list of all other items.....  | \$9,110.24      |
| TOTAL.....   | \$33,779,268.56 |

Be it noted, the Payroll & Additives for April 2016 was presented to the board.  
Commission/HR: \$15,613.66; Technology: \$5,587.60; Finance Office: \$19,243.26; States Attorney: \$24,869.87; Equalization: \$14,538.71; Register of Deeds: \$7,458.76; Veterans/Welfare: \$5,925.27; Sheriff's Office: \$80,881.86; Coroner: \$355.20; Community Health: \$2,980.04; Extension \$2,267.17; Weed: \$2,461.77; Planning/Zoning: \$5,280.23; Highway: \$44,800.07; Emergency Management: \$3,494.26.

AFLAC: \$2,783.16; Avesis: \$1,233.95; Office of Child Support: \$400.00; Delta Dental: \$4,731.24; Flex One: \$2,023.58; Dearborn Life Insurance: \$1,263.50; Local Teamsters: \$1,107.00; SDRS: \$41,355.75; SDRS Supplemental: \$1,653.00; EFTPS: \$82,035.73; Wellmark: \$89,687.74; AFLAC Group/CAIC Primary: \$522.88.

Be it noted, the expenditure adjustments for the month of April 2016 were presented to the board.

\$4,646.41 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of April 2016 in the amount of \$28,643.50 was presented to the board.

Buseth said the juvenile detention budget will be over budget soon, so a contingency transfer will be put on a future agenda.

Buseth discussed the credit card usage report.

Sheriff Martin Stanwick said the department has been busy. Stanwick said nice weather brings speeding, so more deputies will be on the road checking for seatbelts and speeding.

Weed Supervisor Misty Moser said they have been out spot spraying. Moser said they will be traveling to Pierre for ATV Recertification. Jensen asked if ATV Drivers are required to wear helmets. Moser said helmets are not required on county roads, but they are required on state roads.

Pierce said she was at the Lake Campbell meeting and people were wondering what the county is doing about mosquitoes. Moser said as of right now, they are not going to spray. Miller said the Weed Board discussed it and they will look at it when the time comes.

### **SCHEDULED AGENDA ITEM**

As scheduled at 9:00 a.m., the board held a public hearing on approving the renewal of a retail on/off sale malt beverage license for Corner Gas and Goodies, White, SD for the 2016-2017 licensing period.

Chairperson Krogman opened the public hearing and asked for proponents. Krogman said the board received a letter from the owner of Corner Gas and Goodies stating the things she has done to correct the issue.

Chairperson Krogman called for opponents. Hearing none, Chairperson Krogman closed the public hearing.

Motion by Pierce, seconded by Miller to table action until a future meeting. Pierce said the purpose for a public hearing is to allow input from the public and for the board to ask the applicant questions. Pierce said it is their second violation in two years. Miller said she agrees with Pierce, and said the applicant should be here.

Roll call vote: Yseth “aye,” Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

#### *Department Head Reports Continued*

Weed Supervisor Misty Moser continued with her report. Yseth said the county cannot afford to spray the entire County for mosquitoes. Yseth said he likes the idea of charging for spraying services. Finance Officer Vicki Buseth said the county needs to be careful because the county cannot compete with local vendors.

Moser said she had to purchase a side kick injection pump and computer for the Ford pickup.

#### **SCHEDULED AGENDA ITEM**

As scheduled at 9:15 a.m., United Way’s Executive Director, Heidi Gullickson updated the board on the 211 Program.

Miller asked what some of the unmet needs are in Brookings County. According to the public, Gullickson said a Gambler’s Anonymous program and temporary housing are some of the unmet needs in Brookings County.

#### *Department Head Reports Continued*

Highway Superintendent Richard Birk said they’ve been busy with spring work and coordinating future projects. Birk said he and Lead Foreman Jeff Anderson will be picking up a temporary easement for the three box culverts.

Birk said Bowes has completed all of the milling and they are starting the overlay project, and weather permitting they should be done by the end of the week. Birk said Graves Construction was awarded the bridge contract north of Bruce. He said it’s a \$2.2 million dollar project. Birk said he will keep the board informed of the timeline for that project.

Birk said they’ve mowed the lot in Sinai. Birk said he talked with three contractors about completion dates for the bridge south of White. With a November 1<sup>st</sup> deadline, two contractors said no, and one contractor said maybe. Birk said they will have two deadline dates to bid; a November 1<sup>st</sup> deadline and June 01, 2017 deadline.

Birk said they burned the pile of brush south of town on Hwy 77.

#### **SCHEDULED AGENDA ITEM**

As scheduled at 9:30 a.m., Mayor of White, Terry Wright and Managing Member of the Investment Group Randy Hanson asked the board to consider the discretionary formula for the former White Care Center property in White, SD.

Krogman asked what they will be doing with the property. Hanson said there will be roughly 14 single family apartments, a daycare, a woman’s salon, a workout center, a laundry facility, a restaurant, office space, and storage units.

Director of Equalization Chris Lilla said he believes the law's intent is to allow for this, and the board just needs to update the resolution to add clarity. Lilla said the City of White will have to classify this building as an "urban renewal area". Lilla said he will draft a resolution and send it to Chief Deputy States Attorney Abigail Howard to look at.

Howard said it is not necessary to take action on it today; the board will just need to update the resolution. Miller said if we are looking for economic development then bring it on. Miller said we need to encourage more developers to do what the City of White is doing.

## **REGULAR BUSINESS**

Motion by Miller, seconded by Yseth to approve and authorize Chairperson Krogman to sign the renewals for retail on/off sale malt beverage licenses and retail on/off sale SD Farm Wine licenses for the 2016-2017 licensing period to the following entities: The Boathouse at ABR- Retail On/Off malt beverage; Brookings Country Club- Retail On/Off malt beverage; Danceland Campground- Retail On/Off malt beverage and SD Farm Wine; Meadow Creek Golf Club- Retail On/Off malt beverage; RJ's Gas Stop- Retail On/Off malt beverage; Skyview Junction- Retail On/Off malt beverage and SD Farm Wine; Smokin's Pub N Grub- Retail On/Off malt beverage; West Oak Pub- Retail On/Off malt beverage.

Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye."  
Motion carried.

Motion by Miller, seconded by Jensen to rescind Agreement #16-29: a Joint Powers Agreement between Brookings County and the SD DOT for weed spraying services. Background information was provided by Commissioner Miller.

Roll call vote: Jensen "aye," Pierce "aye," Miller "aye," Yseth "aye," Krogman "aye."  
Motion carried.

Motion by Miller, seconded by Yseth to approve and authorize Chairperson Krogman to sign Agreement #16-38: a State of South Dakota Department of Transportation Joint Powers Agreement for Weed Spraying Services for Brookings County. Background information as provided by Commissioner Miller.

Roll call vote: Pierce "aye," Yseth "aye," Miller "aye," Jensen "aye," Krogman "aye."  
Motion carried.

Motion by Pierce, seconded by Yseth to approve and authorize Chairperson Krogman to sign Agreement #16-39: an application for occupancy of county right-of-way made by Sioux Valley Energy. Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye."  
Motion carried.

Motion by Yseth, seconded by Pierce to approve for recording purposes and to authorize Chairperson Krogman to sign Resolution #16-16: a Plat of Lot 1 of Wills Addition in the SE ¼ of Section 12, Township 109 North, Range 52 West of the 5<sup>th</sup> P.M., Brookings County, South Dakota.

Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye."  
Motion carried.

Motion by Yseth, seconded by Jensen to approve for recording purposes and to authorize Chairperson Krogman to sign Resolution #16-17: a Plat of Lots 1 & 2 of Risty Addition in the SW ¼ of Section 8, Township 109 North, Range 52 West of the 5<sup>th</sup> P.M., Brookings County, South Dakota.

Roll call vote: Jensen “aye,” Pierce “aye,” Yseth “aye,” Miller “aye,” Krogman “aye.” Motion carried.

### **SCHEDULED AGENDA ITEM**

As scheduled at 10:00 a.m., Chief Deputy States Attorney Abigail Howard introduced the drug court team to the board. Howard gave a presentation of the Drug Court Program.

Chairperson Krogman declared a 5 minute recess.

### **SCHEDULED AGENDA ITEM**

As scheduled at 10:30 a.m., Jesse Bermel with Iberdrola Renewables gave a presentation on a potential new wind farm in Brookings County.

### **REGULAR BUSINESS**

Motion by Miller, seconded by Yseth to approve the low bid on the Highway Department’s maintenance equipment storage building in Sinai, SD to Visions Construction Group, Inc.

Krogman said he would like to rebid this project because the specs have changed. Pierce said she would like to see a design that fits into an acceptable amount.

Roll call vote: Pierce “no,” Yseth “no,” Miller “no,” Jensen “no,” Krogman “no.” Motion failed.

The board reviewed the Brookings County 2017 5-Year Highway and Bridge Improvement Plan.

Commission Department Director Stacy Steffensen presented the Commission Department Director Report.

For security reasons, Steffensen said the courts are requesting the addition of two doors in the courthouse. Steffensen said they have the doors; however, they would need to get quotes for installation of the door frames.

Steffensen said the post office will be installing all new blue receptacles throughout the City of Brookings. She said there is a mail receptacle on the west side of the courthouse that has never been secured to the ground, and now that a new one is being installed the post office would like that done. Steffensen said she will discuss it with Court Administrator Jenny Hammrich.

Steffensen discussed upcoming dates.

Chief Deputy States Attorney Abigail Howard presented the Chief Deputy States Attorney’s Report.

Howard attended and discussed the National Guard Open House at the Armory.

### **COMMISSIONERS’ REPORTS & DISCUSSION**



Commissioner Pierce attended the Planning & Zoning Meeting and discussed the Lake Sub-Committee Meeting.

Commissioner Jensen attended and discussed the BATA Meeting.

Commissioner Miller attended and discussed the Site Analysis Meeting in Watertown. Miller also attended the Weed Board Meeting.

Commissioner Yseth had no report.

Commissioner Krogman discussed the Smart Growth Grant that the East Central Board of Realtors received.

### **EXECUTIVE SESSION**

Motion by Yseth, seconded by Miller to enter into Executive Session at 12:42 p.m., in accordance with SDCL 1-25-2(4), contract negotiations. Motion carried. The board came out of Executive Session at 1:51 p.m. No action was taken.

The board discussed scheduling a special meeting to hold another Executive Session on May 31<sup>st</sup> at 10:00 a.m.

### **ADJOURNMENT**

Motion by Pierce, seconded by Jensen to adjourn. Motion carried. The next regular scheduled meeting is Thursday, June 9, 2016 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

---

Jenna Peterson  
Finance Assistant II  
Brookings County

Published once at the approximate cost of\_\_\_\_\_.